

**ADMINISTRATIVE STAFF PERSONAL/ EMERGENCY/ LEGAL/
RELIGIOUS LEAVE**

FILE: GCCBB

TITLE: Discretionary Emergency Leave

POLICY:

When schools or other School Board of Orange County, Florida ("Board") facilities are closed at the order of the Superintendent due to a natural disaster or other catastrophe, discretionary emergency leave with or without pay may be granted by the Superintendent to full-time or part-time benefited administrative staff who were prevented from reporting to work because of this closure.

SPECIFIC AUTHORITY: Sections 1012.22(2); 1012.23; 1012.27; 1012.66; 1012.68,
Florida Statutes

ADOPTED: 12/13/05

REVISED: 05/10/16