

STUDENT FUND-RAISING ACTIVITIES

FILE: JJE

TITLE: Fund-Raising for School Projects and Activities

POLICY:

All fund-raising projects and activities by schools or groups within the school shall contribute to the educational and extracurricular experiences of students and shall not be in conflict with the overall instructional program as administered by the superintendent.

- (1) Money derived from any school fund-raising project or activity shall be deposited in the school's internal funds account and shall be disbursed as prescribed by The School Board of Orange County, Florida ("Board") Rules and State Board of Education Rules.
- (2) Each school shall continuously evaluate its fund-raising projects and extracurricular activities for the promotion of educational experiences. The time involved for students and teachers and the additional demands made on the school community shall be considered.
- (3) The determination of the fund-raising projects and activities for a school shall be the principal and the staff's responsibility subject to any directives by the superintendent. Additionally, the following requirements shall apply: (i) such projects and activities shall be kept within a reasonable limit; (ii) prior to approval, full justification of the need and explanation of the manner in which the funds will be expended shall be submitted to the principal; and (iii) instructional time shall not be substantially impacted as determined by the principal.
- (4) Sponsorships by parent organizations (e.g. "Parent-Teacher Association, Parent-Teacher-Student Association, and Parent-Teacher Organization") or other organizations connected with a school for fund-raising projects and activities shall be permitted so long as same is conducted in accordance with the provisions of this policy and in compliance with applicable Board Policies and Orange County Public Schools ("OCPS") rules, regulations and guidelines. Without limiting the foregoing, such sponsorships shall be subject to the prior written approval of the principal in all instances.
- (5) Unlawful activity shall be prohibited for any school group and shall not be permitted on Board property.
- (6) Raffles, bingo and other lotteries may be used as fundraisers for academic, athletic or arts activities or clubs provided the following accountability steps are taken in advance of promotion or participation in the fundraiser:
 1. Approval of the Area Superintendent
 2. The Principal/Administrator shall strictly adhere to any legal memorandums or guidelines promulgated by the General Counsel's Office regarding the legality of any proposed raffle, bingo or lottery.

3. The Principal/Administrator shall maintain an accurate and complete record of the monies generated from the fund raising activity.
- (7) Students shall not sell any items on the school grounds without first obtaining the approval of the principal.
 - (8) Fund-raising drives for schools and/or school activities involving students standing in a street/intersection or stopping traffic in order to solicit funds shall be prohibited.
 - (9) When fund-raising activities such as selling advertising or a product, are part of an approved extracurricular activity including but not limited to sports, a student shall not be required to achieve a sales quota in order to participate in the activity nor shall a student's participation be impacted by failing to achieve a sales quota.
 - (10) Door-to-door solicitation is not encouraged and shall be prohibited for students below the sixth grade. Each school (grades 6-12) shall be permitted to conduct only one school wide fund-raising activity per school year that would involve door-to-door canvassing by students, parents or teachers.
 - (11) School wide fund-raising activities for the benefit of charitable groups and not for the direct benefit of the school shall be clearly advertised as a nonschool charity and must be approved in advance by the school principal.
 - (12) Minor merchandising projects that are required in the curriculum of certain vocational and business-oriented courses of study shall be designed to meet specific curriculum requirements only and shall not be used for extensive fund-raising.
 - (13) School-approved student clubs, teams and service organizations are permitted to conduct fund-raising activities as approved in advance by the principal in compliance with board policies and guidelines provided by the OCPS Office of Management and Budget. These club/team or service organization fund-raising activities shall be approved in advance by the principal in accordance with this policy.
 - (14) When fund-raising activities, such as selling advertising or a product, are related to the program of study in a course, a grade may be partially based on participation in such activities. However, the student shall not be required to achieve a sales quota in order to earn a specific grade.

SPECIFIC AUTHORITY: Sections 1001.43; 1001.51; 1006.07; 1010.01; 1011.06; 1011.07, Florida Statutes

State Board of Education Rule 6A-1.085

ADOPTED: 12/14/10

REVISED: 06/26/12