

DUPLICATION OF COPYRIGHTED MATERIALS

FILE: EGAB

TITLE: Duplication of Copyrighted Materials

POLICY:

All employees of The School Board of Orange County, Florida ("Board") shall abide by all provisions of the copyright laws.

- (1) Commercial materials, whether printed or non-printed, may not be duplicated without prior written permission from the owner or copyright holder.
- (2) The Board does not sanction or condone illegal duplication in any form, the use of illegally duplicated materials, or the improper use of commercially duplicated materials.
- (3) Procedures and guidelines for the legal duplication of materials for instructional purposes may be obtained from the school or district media center.
- (4) Employees who willfully infringe upon current copyright laws may be subject to disciplinary action by the Board.

SPECIFIC AUTHORITY: Section 1001.41, Florida Statutes

ADOPTED: 10/12/93

REVISED: 05/10/16